



Agreement of Certification and Recertification

Updated May 2009

At the conclusion of each three-year cycle, COE®s must be able to provide proof of at least 50 contact clock hours of acceptable continuing education. If they do not have the required continuing education hours, they may choose to again take and pass the COE examination within 12 months prior to the expiration date. COEs may submit up to 15 hours in Category C (reading, publishing, presentations). Written proof of achieving continuing education requirements is required upon request by the NBCOE.

Each year ten percent of each expiration group is randomly audited. Only these COEs must submit copies of documentation for the required continuing proficiency requirements. All certificants will sign a statement attesting to the completion of the required continuing education proficiency requirements. This statement must be returned to the NBCOE to complete the recertification process.

Category A: Eye Care

All category A activities yield a 1:1 credit ratio hours spent to hours earned; no maximum limitations.

Activity	Examples
Ophthalmic specific mgmt. Programs/courses	ASOA, SEE, AAO, Hawaii regional, state Society meeting, AUPO
Technical and medical courses	JCAHPO credit courses, ASCRS courses, optometric seminars

Category B: General Management/College

All category B activities yield a 1:1 credit ratio hours spent to hours earned; no maximum limitations.

Activity	Examples
College credit courses	Accredited college courses
Computer classes	Local non-credit computer education courses
Non-ophthalmic medical meetings	MGMA, AMA
Management seminars	"Career Track", American Management Association" seminars
Certificate programs	College level non-degree certificate programs
Compliance courses	Coding, risk management
Executive management program	Yale Executive Management Program

Category C: Miscellaneous

COEs may submit up to 15 hours in Category C

Activity	Credit Ratio	Max Submission per Activity
Reading	1:1 (1 hour reading yields 1 hour)	15 hours
Publishing*	1:5 (1 article yields 5 hours)	15 hours
Presentations	1:3 (1 presentation yields 3 hours)	15 hours
Professional leadership	1:1 (1 appointment yields 1 hour)	5 hours
In-service Attended	1:1	15 hours
Submitting COE Exam Questions	2:1 (2 approved questions yields one hour)	15 hours

*Does not include internal publications

Courses related to clinical patient care which are given by industry device manufacturers or pharmaceutical companies are not eligible for COE credit.

